

**W**e appreciate your interest in St. Thomas More School, an educational environment to help develop the whole person, spiritually, academically, socially, aesthetically and physically. The school works to create a Christian community, which exists for service and witness in the wider community. St. Thomas More welcomes children whose families are registered in a Catholic parish. Non-Catholics will be admitted if space permits.

The registration process for St. Thomas More is as follows. All phases must be satisfactorily completed before an acceptance letter can be mailed.

#### PHASE I: APPLICATION

In this packet you should find the following items. We cannot process your application until all the information requested is complete.

- *School Application Form* to be completed by parent
- *Previous School Form* to be completed by the school the child presently attends and a transcript sent with report cards and standardized test scores (Kindergarten applicants do not need a transcript but if the child attends a pre-school, please have the teacher complete the recommendation form).
- *Parish Verification Form* to be completed by the pastor of your Church or *Non Catholic Church Participation Form* completed by your Minister.
- *\$100 Application Fee* per child (make checks payable to St. Thomas More School)
- *Birth, Baptism certificates, and Social Security card.* You must bring in your child's original documents. We will make copies and return the originals to you.

#### PHASE II: TESTING AND INTERVIEW

Kindergarten applicants: A Kindergarten Readiness Test will be scheduled when all materials have been received.

All other applicants will be tested in conjunction with the interview on March 11, 2006.

#### PHASE III

After completion of Phase I and II, the application will be reviewed by the Admissions Review Team. During the first week of April, you will receive notification of acceptance, non-acceptance, or placement on a waiting list.

#### PHASE IV

Upon acceptance, a deposit of \$500 per child (*non-refundable*) will be required to hold your child's place in this school.

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